

RESIDENTIAL IMPROVEMENT PERMIT APPLICATION

In accordance with Section 5, Article II of the City Code

**Maryland State Law No. 09.08.01.08 requires that
home improvement contractors must obtain all required building permits.
If homeowner applies for the permit, then the homeowner assumes all responsibility
for the work being in compliance with all codes.**

Application No.	_____
Date	_____
Approvals:	
Code	_____ Date _____
Zoning	_____ Date _____
Amount Due	_____

All information requested in this application must be answered completely.

1. SUBJECT PROPERTY

Street Address _____ Suite No. _____

Zone _____

Lot _____ Block _____ Subdivision _____

2. APPLICANT

Name _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephones: Work _____ Daytime _____

3. CONTRACTOR

Name _____ MHIC No. _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephone _____

4. ELECTRICAL CONTRACTOR

Name _____ City License No. _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephone _____

5. PROPERTY OWNER

Name _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephones: Home _____ Daytime _____

6. OCCUPANT

Name _____

Daytime Telephone _____

7. PERMIT TYPE (check one only)

- Type of Work:
- ☐ ALTERATION OR REPAIR
 - ☐ ADDITION
 - ☐ ADDITION AND ALTERATION

8. USE GROUP

- ☐ TOWNHOUSE
- ☐ SINGLE FAMILY

9. WORK DESCRIPTION

10. PROJECT DETAIL INFORMATION

_____ Total number of stories above grade

☐ Yes ☐ No Automatic sprinkler system

_____ Total square footage of **alteration**

_____ Total square footage of **addition** (*include roof area*)

_____ **Total cost of construction** (*do not leave blank*)

If deck is included with an addition:

_____ Total square footage of **deck**

11. ELECTRICAL. (HOMEOWNER INSTALLATION ONLY)

☐ Yes ☐ No Is homeowner doing electrical work?

Briefly describe electrical work to be performed on this permit:

12. MECHANICAL

Summarize the type of mechanical work to be performed on this permit:

I hereby certify that I have read and examined this application and that all statements are true and correct; furthermore, I certify that I am the Owner or Lessee of the property, or Agent of either, or licensed Engineer or Architect employed in connection with the proposed work and that the proposed work is authorized by the Owner in fee and I am authorized to make such application. I understand that the contractor must sign this application if the work is being performed by a contractor.

Applicant's Name (*please print*) _____

Applicant's Signature _____ Date _____

Daytime Telephone _____